

Crowland Parish Council

Minutes of Full Parish Council Meeting

Monday 7th November 2022 at 7pm
in Crowland Community Hub, Hall Street, Crowland

Present: Bryan Alcock, Philip Green, Graham Searle, Peter Davis, Reg Boot, Graham Searle, Darren Warner, Jon Boor, Cathi Elphee, Lee Quince and Annette Williams and two members of the public.

In the Chair: David Kempton - thanked everyone for attending and welcomed the two visitors
 Office supervisor /acting Clerk: Tina Croxford

1) 92. Apologies for Absence

Michael Atkinson, Nigel Pepper, Jim Astill & David Ringham

2) 93. Declaration of Interests

Jon Boor – Land
 Bryan Alcock – payment sheet
 Philip Green – payment sheet
 Graham Searle – Crowland Cares & SHP Voluntary Car Service

No.		Action
3) 94	To Agree as a correct Record the Minutes of the Previous Meeting	
	Heading on minutes pages 2-5 to be changed from September to October 4)76 Yellow Stocking/The Chase - Name to be removed – should state – “third party is aware of the situation”. 8)80 spelling Bowls Club – not Bowles Club Bench frames to be made – needs clarifying to Park Bench seating frames to be made. 9)81 planning – proposed by DK, Seconded by PD – agreed by all. 12)84 Payment sheet is incorrect - NFU should be £1,149.30 not £1,514.30 Headings need to be shown on the payment sheet 13)85 Fireworks starting at 8pm till 10pm – incorrect/needs amending 5pm till 8pm 14)86 Christmas tree – to be delivered on 22.11.22 15)87 spelling of reefs? Should be wreaths 16)88 change “would like to pay” to “would like to repay on a payment plan”. Minus VAT, VAT must be correct. Proposed: JB Seconded: PD All agreed	TC JS all
4) 95	Matters Arising from the previous Minutes	
	4)76 Yellow Stocking/The Chase – notice to state cyclists are prohibited. Should be public footpath for pedestrians only. Going back to LCC highways & Court with amendments – CPC to await outcome/information. Adrian Flowers – CPC were hoping to have a presentation before the meeting, but this has been postponed due to illness. Members of CPC wish him a speedy recovery. Bowls Club – reshaping of a tree, a second tree has also been requested cutting back - Quotations for tree removal/trimmed – still ongoing/being investigated/discussed. Possibility of requesting a contribution towards the works. 16)88 Trustees would like a discussion in committee later – agreed 17)89 Condolence book is safely filed in the metal cabinet – London Bridge need to be notified – if not already actioned. 13)85 Fireworks – update it was an overwhelming success, credit and thanks were given to all that participated/helped. Overall a good evening and supported by many – organisers were overwhelmed with the amount of people that attended, however and this need to be considered for any future events. Two people required first aid Complaints regarding reckless cars - four reckless drivers drove over the bank, into Ashwood’s estate which was levelled and put back Sunday morning along with the	RB/JB/TC TC

	<p>rubbish removal. It was noted a lot attended from outside Crowland. Otherwise a huge success CPC have some concerns regarding the advertising so widely but understand as a free event. H&S issues reported BA to send to GS for addressing for a future event.</p> <p>Stalls were overwhelmed but the event was very lucky with the weather and organisers to be congratulated</p>	BA/GS
5) 96	Chairman's Report	
	<p>Expo was advertised prior to the event but attendance was not as good as hoped for and expected. CPC were hoping for more interaction/understanding or what is needed and to inform residents of the new and exciting projects planned – a rethink is needed for the next one - suggested time of year as in winter months are darker and colder people don't want to venture out.</p> <p>More advertising or change format – or a newspaper/ leaflet/handout article?</p>	All
6) 97	Amenities Committee	
	<p>Report was issued and been read – update - ongoing repairs/maintenance and making good progress</p> <p>Key register needs sorting</p> <p>Surface needs looking into as very uneven area near the bridge going over to the kissing ground – very uneven – urgently needs earth topping up</p> <p>Pavilion door being fitted next week.</p> <p>Letter to be sent to Nigel Ward – thanking for helping with the maintenance of the hedge.</p> <p>Workers have done a good job at fixing the posts</p> <p>Floodlights under the bridge LEDs now but if more work is needed a building contractor will be needed as fittings are very old and could need replacing</p>	<p>GS/TC GS/JB</p> <p>JB/TC GS/DK</p>
7) 98	Finance and Admin Committee	
	<p>Focus has been on bank reconciliation for the half year. BA produced and handed the bank reconciliation sheet for discussion and explained all central costs were on or should come in on budget and a more in depth / individual sheet would be produced for each committee. Some expenditure items have been placed in an incorrect place but will be amended</p>	BA/JS
8) 99	Farms & Gardens Committee	
	<p>Ambury Gardens tree awaiting quotations and tree surgeon has been asked for a report – send photo of the tree to all councillors – CPC should only trim/cut branches back as a good will gesture. Quotations needed</p> <p>Budget next year from LCC for grass cutting - CPC have no input – hoping for an increase but not guaranteed – LCC reduced the need for grass cutting greatly a few years ago. CPC do cut more times than contracted to – but are pleased with the way the workers are keeping the town nice and tidy.</p> <p>Allotment tenant electrical supply – some allotment holders asked why they receive a blanket letter when CPC know who is responsible – CPC only know through hearsay and CPC cannot action on hearsay – all allotment holders should be treated the same – a general letter is the correct approach - notices are also to be put on a notice board – used by all. Notice should also be put near sockets in allotment building.</p>	<p>JB</p> <p>GS/TC</p>
9) 100	Planning Committee	
	<p>Two properties comments were not actioned/uploaded, but now have been.</p> <p>Burial ground – ongoing, experience adviser attending the next F&G meeting for information</p> <p>Parking issues – public parking notices are being put up /advertising</p> <p>Van parking on pathway in West St is still an issue – accident waiting to happen – restrictive view for vehicles turning</p> <p>Traffic warden was in town – South St – yellow lines in place but enforcement notices to be put on streetlights – PG to contact Highways SHDC to action</p>	<p>PG</p> <p>PG</p>

	<p>Tennis courts – multi sports area still awaiting reply/feedback sports football association – ongoing with extra help from a parishioner – different area might be needed – if this project does go ahead it needs to be able to accommodate different clubs/groups – multi sports Area adjacent to the bowling club could occupy 1/3 of a football pitch</p> <p>Hanging baskets – price was discussed, wholesalers are putting prices up by a minimum of 10% but with the cost-of-living CPC have agreed to absorb the extra costs/increases but the costs will have to be taken into consideration next year – agreed to keep to the same price. To encourage the residents in participating with keeping the Town well-presented and not to lose the scheme. A more secure way is needed so that CPC do not lose any baskets next year – suggestions were made and to be looked into – Security Brackets/ties H&S – Brackets need to be checked – each year.</p> <p>Proposed: PG Seconded: JB All agreed</p>	JB/GS
10) 101	Safety & Security Committee	
	<p>Very promising results and stats are better than last year Still an issue with cars racing around town and fly tipping – continually – ongoing investigating FRA – ongoing new door being fitted w/c 14th Nov Motorcycles continually being reported on the Snowden and antisocial behaviour with egg throwing and a broken window Disabled parking road signs need yellow lines painting again – North and West St.</p> <p>Toilets refurb – concerns regarding it being closed for 6 weeks. Request was put in could the toilets be open for the Christmas Lights event</p>	GS
11) 102	Assets Working Party	
	<p>Various issues but ongoing with 104 now awaiting documents Remaining property ready for handover – snagging inside and out being arranged – once date confirmed Councillors and guest will be invited to have a look around.</p> <p>CPC have been informed that the planting of the two replacement trees will take place once the ground conditions are suitable Silver birch tree – ongoing issues but it has been investigated and CPC still have some issues with the support and footpath – who is responsible – CPC are seeking legal advice. Area where builders are using as yard will be gravelled and will remain a car park. Car park on 6 acres field is to be gravelled – a suggested of tarmacking the area was put forward – CPC are awaiting reply Pond; the PC is still awaiting confirmation from Ashwood that the attenuation pond has been designed and constructed to an acceptable level of risk, before we can sign the S104 drainage agreement. Clarification regarding the signage on the barriers – GS is to send wording to Councillors for comments /approval</p> <p>Invoice for Barrier should not have included VAT we cannot claim so must be 0 on scribe. CPC could deduct the VAT for a contribution. To be looked into including the drainage invoice VAT was included – 50% of VAT can only be claimed.</p> <p>Water meter used by Ashwood's to be checked GS</p>	<p style="text-align: center; vertical-align: top;">AWP to all</p> <p style="text-align: center; vertical-align: middle;">GS</p> <p style="text-align: center; vertical-align: bottom;">JS/TC</p> <p style="text-align: center; vertical-align: bottom;">GS</p>

12) 103	Accounts for Payment	
	<p>Payment's sheet was amended with corrections then discussed the correct total is to be produced BA requested changes/amendments be made before the meeting and new sheet given out – the figures would need further investigation – comments were made and agreed as long as amendments and corrections were made.</p> <p>Proposed: BA Seconded: PD Abstained: PG All agreed once changes have been made/corrected</p>	<p>BA</p> <p>Office</p>
13) 104	Christmas Tree & Lights & Road Closure	
	<p>CE explained all was going well with road closure, tree and lights, more lights are to be purchased this year and in the January sales as lights are getting old – LED lights to be purchased for replacement. This year looks like it will be a full event again with stalls and Father Christmas, all is being actioned and going to plan – a marshal rota/list is to be compiled With the increase of utility prices – the lights will be on for a reduced time this year suggestion was for 4-10.30pm</p>	<p>CE/TC</p> <p>All/office</p>
14)105	Remembrance Day – Sunday 13 November – update	
	<p>Adverting information will be posted 8.11.22 informing every one of the timings – CE has sorted the wreaths, music/pa and hymns with the help of PG this year. Friday 11th November meeting at 10.45 at the cenotaph for a short service and then 2-minute silence at 11am. Councillors are to meet at the Parish Room 2.45 Sunday 13th November for the service 3pm - volunteers are requested to help hand the sheets out.</p>	<p>CE/PG</p> <p>ALL</p> <p>ALL</p>
15)106	Coronation of King Charles – CPC plan	
	<p>Date has been confirmed Monday 8th May will be a bank holiday Party in the park has been suggested for Monday 8th May – PG & AW to look into further</p>	<p>PG/AW</p>
16)107	Meeting 27.10.22 SHP Voluntary Car Service – outcome	
	<p>A brief report had been circulated and they have successfully sourced people in every role – thanks was given to all involved.</p>	
17) 108	Matters to be considered for inclusion on future Council Agenda	
	<p>CE – storage of the standards from the British Legion – at the moment they are stored at the abbey – it was recommended that they are found and placed in the library with other Crowland memorable items - Completion of non-domestic rates for the tennis club – BA to look into/amend/complete – action needed by 9th November</p>	<p>CE/GS/JB</p> <p>BA</p>