

Crowland Parish Council

Minutes of Full Parish Council Meeting

Monday 6th November 2023 at 7pm in Crowland Community Hub, Hall Street, Crowland

Present: Cllr. Graham Searle (in the Chair)
Cllrs., David Kempton, Peter Davis, Bryan Alcock, Rodney Sadd, Reg Boot, Katie Pepper, Jon Boor, Michael Atkinson, Cathi Elphee, Darren Warner, Jay Levesley, David Ringham & Annette Williams.

In attendance: T Croxford – Parish Clerk

Absent: Cllr. Philip Green

In the Chair: Cllr. Graham Searle thanked everyone for attending and welcomed Cllr. D Ringham back after his absence.

118) Apologies for Absence

The meeting was advised and apologies with valid reasons for absence had been received from Cllr. P Green & District Cllrs. Jim Astill & Angela Harrison. It was proposed, seconded and Resolved: Those apologies be noted with valid reasons for absence accepted from Cllr. P Green.

The request for a leave of absence from Cllr. P Green which was discussed and recorded at the previous full council meeting was agreed.

Proposed by Cllr. PD - Seconded by Cllr. AW – all others agreed.

119) Declaration of Interests

None

No.		Action
120)	To Agree as a Correct Record the Minutes of the Previous Meeting	
	It was proposed, seconded, and Resolved: That the Chairman sign the official minutes of the Full Council Committee meeting held on 3 rd October 2023. Proposed by Cllr. JB - Seconded by Cllr. RB – all present agreed. Remove Cllr. M Atkinson from the attendance list. 100) PG is currently looking at a replacement regarding the speed cameras – change action from DK to Planning 103) Cllr. Pepper confirmed that the trees at the side of the wash had been cut by LCC historically add TC to action 114) A separate meeting will be arranged to discuss ideas – change action from TC to TK.	
121)	To receive an update on the progress and resolutions of the previous meeting	
	Play equipment – one foundation is still loose; the company is to be contacted and requested refixing. Payment is to be withheld until the project is completed.	DK/TC
122)	Chairman's Report	
	A report had been circulated before this meeting for review. The firework display was cancelled, this was due to weather conditions and all activities on the Snowden were cancelled for the weekend. A request for more committee members to help and support the chairman of their committees. The Christmas lights switch-on is ongoing and thanks were given to CE and the team. judging of the business premises – judging is to be actioned before the switch-on so that certificates can be shown in the show windows on the day of the light switch-on. Residential judging will take place at a later date. The public male toilet door was vandalised, with criminal damage this is being investigated, and police have been notified with a crime no. issued. Meeting with SHDC to discuss a way forward/action plan and recommend replacement. It was agreed that the council members present at the meeting could confirm the action to proceed. Proposed by Cllr. JB - Seconded by Cllr. MA – all present agreed.	AW CE/AW BA/TC
123)	Amenities Committee	
	A report has been circulated prior to this meeting for review. Interest from the Youth Rock Bus to start an activity within Crowland but request that CPC cover the initial cost for the trial period. The project will be self-funding if a success. The proposal was put forward that CPC agree to cover the costs, it was discussed and agreed it could be a good and	

	<p>positive activity for the young, and it was agreed that CPC would cover the costs for the 4 trials over the period but advertising is essential Proposed by Cllr. DK - Seconded by Cllr. CE – all present agreed. Office to confirm the arrangements and bookings. Funding to be looked into</p> <p>Youth Building was taken into Closed Session.</p> <p>Car park – it does need remedial work and quotations have been sent to NHS for review, CPC are awaiting a reply. Dalrod investigation ongoing – more investigation is needed, does it lead to rainwater or sewage drain? It was believed it led to a soakaway in the field. The collapsed inspection cover was discussed and is to be investigated. Drains need to be completed before the area is tarmacked.</p> <p>Thanks were given to Cllr. D Warner for the painting of the yellow restriction lines – The disabled parking sign is to be moved – slightly over to the correct position. TC to inform Drs surgery.</p> <p>Bookings regarding the Crowland Town Football Club are to be again looked into as more damage has been caused. (referee changing room door). Each booking must have a responsible person to confirm that the premises are left in the same condition and hired. Security bond/deposit was suggested and to be looked into. The booking/hiring document needs to be reviewed with the possibility of amending it for clarification.</p> <p>Tennis courts – one court with a new net is being used, request that this area be kept tidy so that it can continue to be used. To be added to the worker's list. Proposal to open the other court as a Pickleball court – to be investigated. MUGA – Ongoing. Pavilion – Ongoing</p> <p>Replacement windows in Parish Offices – information has been sent and awaiting a reply from SHDC/Planning.</p> <p>Planning meetings are to be moved to the Parish rooms from 13.11.23. Desks to be rearranged.</p>	<p>TC AW/DR</p> <p>RB</p> <p>TC</p> <p>DK/TC</p> <p>DK/TC</p> <p>JB</p> <p>DK</p> <p>TC/GS</p>
124)	Finance and Admin Committee	
	<p>A report had been circulated prior to this meeting for review. Requests for availability and prices have been sent regarding an internal auditor – one to be chased.</p> <p>Next year's budget needs to be looked into and a finance meeting planned, suggested date 27th Nov. An indication of price is needed from each chairman for each committee. Guidance/advice is available, especially for utility usage.</p>	<p>TC</p> <p>BA/TC All</p>
125)	Farms & Gardens Committee	
	<p>A copy of the minutes had been circulated prior to this meeting for review. CCTV quotations – received and the office is awaiting instructions. Trees and drainage board – ongoing</p> <p>Quotations received regarding the cages – the office is awaiting instruction. Cemetery is ongoing but a quotation is needed for the correct accurate boundary sizing of the plot. Stakes and correct measurements are required – consultant to be instructed.</p> <p>The pond inlet was discussed and confirmed that AW is responsible for the Silt trap/manhole to the pond inlet.</p>	<p>JB/PD MA/JB</p> <p>DK/JB JB</p>
126)	Planning Committee	
	<p>A copy of the minutes had been circulated prior to this meeting for review. Cllr. K Pepper's apologies were missed off, to be corrected. The clock is ongoing and to be displayed in the Abbey. Hanging baskets 60 are to be ordered and not 50 as stated in the minutes. A request was sent to District Councilors for funding or donation towards the costs, awaiting confirmation. Price is to be discussed in closed session. A request that the Parish Council fund the costs if no funding is found. The Wryde Croft funding is a good idea and is to be looked into for funding for green and community projects but there are constraints in progress.</p>	<p>TC</p>

	<p>Confirmation from the fireworks organizers that fireworks will not be displayed on the Snowden the same day as the light switch on. A new date for the event has been published for next year. Help with the signage – ongoing – office to contact the relevant person.</p> <p>Removable speed camera signs are to be actioned Cllr. P Green has completed all the research – The email from Philip with the recommendation was read out - funding is being looked into re district Cllrs. A request for 3 extra bars so that they can be placed at four different locations. It also records data, with an extra battery so that it can still be used whilst the other battery is charging. Funding from the Road Safety Partnership is to be looked into.</p> <p>Quotations are needed for the repair of the Postland Road bus stop.</p>	<p>CE/AW TC DK/TC TC</p>
127)	Safety & Security Committee	
	<p>A report had been circulated before this meeting for review. Ongoing problems with hare coursing. Cllr. J Levesley is now completing the weekly safety reports Fixmystreet is still ongoing and completing tasks – ongoing. Thanks were given to Cllr. R Sadd for taking over the reporting of fly tipping whilst the chairman was unavailable. A request was received for Cllr. R Sadd to join this committee because he is helping with fly-tipping reporting.</p> <p>A proposal for a vice chairman was received for Cllr. J Levesley</p> <p>Proposed by Cllr. DW - Seconded by Cllr. DK – all present agreed.</p>	TC
128)	Assets Working Party	
	<p>A report had been circulated before this meeting for review. A meeting was held last week and a few recommendations were made – a counter part document has now been returned to the solicitor for action. The boundary also needs to be clearly defined plan so that all are working to the same boundary. A surveyor will be needed to action this, but secure datum posts could be put in place first to work from. Check if RD has not already completed this action.</p>	JB/BA
129)	Accounts for Payment	
	<p>The payment sheet was discussed and payments of £18,601.86 were authorised. Proposed by Cllr. PD - Seconded by Cllr. JL – all others agreed.</p> <p>Allotment and land rent – some went into the previous year Window cleaning is down twice for the same day (one should have stated the month before) Hold back the payment for play equipment until the project is completed. Check Octopus payments</p>	
130)	Remembrance Day – CE is leading this and is progressing with the actions.	
	<p>On Saturday the 11th at 11am the two-minute silence will be held at the War Memorial On Sunday the 12th at 3pm everyone will congress at the war memorial for the service. The Abbey will also do a short remembrance service afterwards at the Abbey, with tea and coffee. Thanks were given to Cllr. C Elphee and her team for all the organisations.</p>	
131)	Matters to be considered for inclusion on future Council Agenda	
	<p>Marshalling for the Christmas lights switch on, help is needed, and a rota is to be produced and issued.</p>	TC

“Closed Session”

The Public & Press were excluded from the meeting in accordance with the provision of Section 1 (2) of the Public Bodies (Admission to Meetings Act 1960). The items to be discussed being of a confidential nature.

132)	Agricultural Land, Cropping License	
	Documents and discussions were reviewed and all agreed. No further action is needed – Resolved	
133)	Trees	
	Documents and quotations were discussed and reviewed, and all agreed. Works are to be authorised – Resolved	
134)	Youth Building	
	Information was discussed, and further action is needed – ongoing	
135)	HR Issues	
	Information was discussed, and further action is needed – ongoing	
136)	Hanging Baskets	
	Documents and discussions were reviewed and all agreed. To be ordered – Resolved	

The meeting finished at 10.10pm