

Crowland Parish Council

Minutes of Full Parish Council Meeting

Monday 5th June 2023 at 7pm in Crowland Community Hub, Hall Street, Crowland

Present: Cllr. David Kempton, Cllr. Bryan Alcock, Cllr. Graham Searle, Cllr. Peter Davis, Cllr Jon Boor, Cllr. Cathi Elphee, Cllr. Darren Warner, Cllr. Katie Pepper and Cllr. Rodney Sadd.

Also in attendance were two members of the public.
Along with Parish Clerk: Tina Croxford

In the Chair: Cllr. Graham Searle thanked everyone for attending.

21) Apologies for Absence

Cllr. Annette Williams, Cllr. Michael Atkinson, Cllr. David Ringham & District Cllr. Jim Astill.

22) Declaration of Interests

Cllr. Jon Boor – payment sheet

No.		Action
23)	To Agree as a Correct Record the Minutes of the Previous Meeting	
	15) Not S106 but S104 and to be moved into AWP Proposed by Cllr. CE - Seconded by Cllr. JB – all present agreed.	
24)	Matters Arising from the previous Minutes	
	<ul style="list-style-type: none"> • Parking issues West St, are to be added to the agenda for the planning meeting. • 8) 191 Wildflower areas to be investigated further. Also planting timings etc. • 10) 193 CCTV ongoing – the possibility of using a streetlight – contact SHDC for guidance • Re-enactment taking place in September – Confirmation required. • The number of meetings each month, Councillors to help and take turns in producing notes for office to produce minutes. – ongoing • 14) Allotment taps have been replaced 	JB TC
25)	Chairman's Report	
	<p>A copy of the report had been circulated before this meeting. Short report as it has only been 14 days since the last meeting.</p> <ul style="list-style-type: none"> • Staff meeting 14th June. • Open meeting planned for 6th July, to be advertised on Facebook, notice boards and Parish Magazine. 	GS
26)	Amenities Committee	
	<p>A copy of the report had been circulated before this meeting. Amenities meeting to be arranged 17th July.</p> <ul style="list-style-type: none"> • An electrician will be actioning the meter for the EV charging and the heating in the downstairs office Tuesday 6th June. • Vandalism to the toilet in the Pavilion is the hirers/renter's responsibility and should monitor when hiring. Thanks were given to staff and contractors for emergency replacement and fixing. • Sign to be looked into regarding Private hire only for the Pavilion. • Car parking issues – Cars are parking on the grass along Thorney Rd. hirers must ensure they unlock the barrier to the car parking area on all occasions. • No waiting signs are to be looked into. • The gate, leading to the play area is to be modified. • The quotation received regarding the play inspection – clarification is needed. • Draft management contract received from the solicitors regarding the Gym/Sports hall, ongoing. • Request for additional gym trustees. • New events are being requested – and reviewed if appropriate insurance is supplied. • Request for hire of the Snowden/Kissing Ground for a Car Boot sale – Car boot requests have been received before and discussed, and all agreed to the principle and use of the Snowden is not suitable because of the weather/condition/use/wear/damage of the ground/pitches, the facilities are not deemed suitable for car boot events. <p>Proposed by Cllr. DK - Seconded by Cllr. PD – all present agreed.</p>	DK TC All

27)	<p>Finance and Admin Committee</p> <p>The internal auditor's report was circulated before this meeting,</p> <p>Note: Section 1 AGAR was received and adopted – proposed PG seconded CE – all agreed Section 2 - proposed PD seconded GS – all agreed</p> <p>Notification to be displayed 12th June – 21st July, stating documents will be available in the office for viewing (appointments only) of sections 1& 2 only and external auditors' details, notification document to also be put on the website.</p> <p>Thanks were given to Cllr. BA and the internal auditor, new internal auditors to be investigated.</p>	
		<p>TC/GS PG</p>
28)	<p>Farms & Gardens Committee</p>	
	<ul style="list-style-type: none"> • Allotment taps are being fitted. • Land and allotment inspections are arranged for 14th June – reports of untidy allotments. • Developers/contractors have cut the grass around the pond area – ROSPA, advice is to leave 1 meter around this area uncut. • Grass up to and under the hedge needs to be included when strimming/cutting the grass, CPC is responsible for one side only. • Hanging baskets – purchase of a backup water pump was requested and agreed upon. • Fly tipping is ongoing and being reported. • More areas have been requested to be left for wildflowers – ongoing and to be reviewed • Stopping of the Chase – ongoing – awaiting gate. • Junctions and areas along James Road are to be kept cut and maintained. • Grass cutting is still challenging but being actioned. • Snowden dyke areas need attention. • Possibility of leaving edges around areas/trees – to be reviewed, some areas of the Lakeside have been left, for wildlife and looks ok – knee rail areas on Snowden, must be cut. – recommendation for more grass areas to be left uncut. 	<p>All</p> <p>JB PD</p>
29)	<p>Planning Committee</p>	
	<p>A copy of the minutes had been circulated before this meeting.</p> <ul style="list-style-type: none"> • Fireworks have confirmed no parking order has been applied for and will be in action along Thorney Road for this event. • Add stopping off at the other end of the Chase – planning agenda. • Request that S106 money/resources should be more fairly spread/distributed rather than just Spalding and Holbeach areas. • Car parking sign to be chased. • Correspondence received regarding the overgrown hedge – Albion Street and Broadway, contact details for the developer and SHDC are to be given. • Request for the hedge to be removed along Reform Street after the nesting season has finished – as ongoing complaints and no one taking responsibility. • Bus shelter on Postland Road – thanks were given to Stricklands for fixing, and suggestions for pointing and strapping need actioning. • Cars are parking and obstructing the access barrier next to the Pavilion, to the Snowden – to be monitored – yellow hatching and signs to be investigated including the area around the EV charging points. 	<p>TC</p> <p>PG/BA PG/BA</p> <p>TC</p> <p>JB/PG</p> <p>PG/PD</p>
30)	<p>Safety & Security Committee</p>	
	<p>A copy of the report had been circulated before this meeting.</p> <ul style="list-style-type: none"> • Implement shed alarm is ongoing and still to be investigated. • Fly tipping is ongoing. • Bus shelter on West St CCTV being actioned. • Lighting outside the pavilion – is being investigated. • All criminal incidents are to be reported by those affected directly to the police, and incidents regarding CPC properties and facilities are to be relayed to Cllr. PD for actioning with the police, monitoring and adding to H&S chart. 	<p>PD/JB</p> <p>PD PD</p> <p>All</p>

31)	Assets Working Party	
	<p>A copy of the report had been circulated before this meeting. Ongoing</p> <ul style="list-style-type: none"> • Pond has not yet been adopted by CPC as issues are still ongoing and being actioned. Difficult to get a response from the developers. • Manhole cover, Thorney Rd. entrance opposite the fire station – still needs actioning. • Very frustrating as the developer has left the site and no actions are being resolved. • The area between Thorney Rd. and the proposed industrial field, identification is needed as to who owns it, the drain is on the boundary, and records need to be found. Compulsory purchase was only for the area needed for the A16 and not the rest, Cllr. CE to investigate. • Contact Calthorpe’s for a copy of the deeds and compulsory purchase. • The land Agent might have more information. • The road and car park on the 6 acre needs compacting, and prices are to be looked into for appropriate surface if all action with the developer fails. 	<p>AWP</p> <p>AWP</p> <p>CE RB/TC JB</p> <p>AWP/ JB</p>
32)	Proposed Community Pavilion	
	<p>To be added to the amenities meeting for discussion and actioning. Extend the survey for the proposed football area.</p>	
33)	Accounts for Payment	
	<p>The payment sheet was discussed and payments of £17,611.26 were authorised.</p> <p>Proposed by Cllr. BA - Seconded by Cllr. PG One abstained – all others agreed.</p>	
34)	Government Email addresses for Councillors	
	<p>Own government emails are suggested but not compulsory. Quotation to be looked into from ARK once report with costs have been sourced, if costs feasible to be actioned.</p>	
35)	Matters to be considered for inclusion on future Council Agenda	
	<ul style="list-style-type: none"> • Possibility of the re-enactment taking place in September – Confirmed • Discretionary spending is to be reviewed and added to designated meetings. • The number of meetings each month, Councillors to help and take turns in producing notes for office to produce minutes. • Open meeting – structure is needed, the chairman request that reports from each committee be given. • Community awards to be looked into – again. 	<p>All</p> <p>All</p> <p>All</p> <p>CE</p>