

Crowland Parish Council

Minutes of Full Parish Council Meeting

Monday 15th May 2023 at 7pm in Crowland Community Hub, Hall Street, Crowland

Present: Coun. David Kempton, Coun. Bryan Alcock, Coun. Graham Searle, Coun. Peter Davis, Coun. Jon Boor, Coun. Cathi Elphee, Coun. Darren Warner, Coun. Annette Williams, Coun. Michael Atkinson, Coun. Katie Pepper and Coun. Rodney Sadd.

Also in attendance was a representative from the press.
Along with Parish Clerk: Tina Croxford

In the Chair: Coun. David Kempton, welcomed and thanked everyone for attending the AGM. Also requested great thanks are given to PG, Stricklands, AW, all helpers, councillors and staff that helped with the coronation celebrations/party in the park, held on Monday. It was a great success.

1) Election of Chairman - interest declared Graham Searle Prop DK Seconded AW

GS took the chair and thanked everyone for appointing him to his new position, thanks were also given to DK for his outstanding hard work, achievement & securing an ongoing revenue for Crowland in the past four years, as chairman. Everyone agreed.

2) Election of Vice-Chairman - interest declared Philip Green Prop BA Seconded MA - in PG absents he was nominated and elected, all agreed.

3) Apologies for Absence

Coun. Philip Green

4) Declaration of Interests

Coun. Jon Boor and Coun. D Kempton – payment sheet

No.		Action
5)	Election of Committees	
	<p>Amenities - Committee members - Annette Williams, Rodney Sadd, Reg Boot, Peter Davis, Bryan Alcock, David Kempton, Darren Warner & Graham Searle</p> <p>Farms & Gardens - Committee members – Michael Atkinson, Reg Boot, Peter Davis, Philip Green, Cathi Elphee, Jon Boor & Graham Searle</p> <p>Finance - Committee members – all chairs of committees and Bryan Alcock, Peter Davis, Michael Atkinson & Graham Searle</p> <p>Planning & place - Committee members – Cathi Elphee, Annette Williams, Peter Davis, Rodney Sadd, David Kempton, Philip Green, Darren Warner, Jon Boor & Graham Searle</p> <p>Safety & Security - Committee members – Peter Davis, Annette Williams, Philip Green, Darren Warner & Graham Searle</p> <p>H R - Committee members – all chairs of committees and Annette Williams to ensure diversity and inclusion</p>	
6)	Election of Chairman of Committees	
	<p>Amenities Chairman – interest declared David Kempton Prop PD Seconded BA Any other interests – none – all agreed – DK elected.</p> <p>Farms & Gardens Chairman – interest declared Jon Boor Prop PD Seconded MA Any other interests – none – all agreed – JB elected.</p> <p>Finance Chairman – interest declared Bryan Alcock Prop JB Seconded MA Any other interests – none – all agreed – BA elected.</p> <p>Planning & Place Chairman – interest declared Philip Green Prop MA Seconded BA Any other interests – none – all agreed – PG elected.</p> <p>Safety & Security Chairman – interest declared Peter Davis Prop AW Seconded BA Any other interests – none – all agreed – PD elected.</p>	

7)	Proposal to confirm the structure and membership of the Assets Working Party	
	AWP - Committee members - Bryan Alcock, Philip Green, David Kempton & Graham Searle JB to be co-opted on when dealing with the cemetery. All agreed.	
8)	Election of Churchyard Committee Representatives	
	Church Yard - Committee members – Annette Williams, Michael Atkinson, Peter Davis & Cathi Elphee	
9)	Election of Voluntary Car Scheme Representative	
	South Holland Parish Voluntary Car Service representative , Graham Searle.	
10)	To Agree as a Correct Record the Minutes of the Previous Meeting	
	8) 191 changes – replace tried with considered. Proposed by Coun. DW - Seconded by Coun. AW – all present agreed.	TC
11)	Matters Arising from the previous Minutes	
	Parking issues West St, to be added to agenda for planning meeting. 8) 191 Wildflower areas to be investigated further. Also planting timings etc. 10) 193 CCTV ongoing – possibility of using a streetlight – contact SHDC for guidance	TC JB PD
	Chairman’s Report	
	A copy of the report had been circulated prior to this meeting. The Chairmans report was not an item on the agenda, but DK wanted to provide one as a final handover and thank you to other councillors.	
12)	Amenities Committee	
	A copy of the report had been circulated prior to this meeting. Electric meter reader are being installed for car charging points – Pavilion. Heaters in the downstairs office of Parish Rooms are also being installed. Playpark safety checks – quotations have been received. Letter of Thanks to go to LQ for all his help with the heating at the Parish Rooms. Meeting with football clubs – very positive outcome and more investigation needed re storage of new goalposts, dip in the pitch will need filling and usage of area near the implement shed as ground is suffering. Floodlights to be investigated and replaced for LED if needed at the Pavilion.	GS/TC GS/JB DK
13)	Finance and Admin Committee	
	A copy of the report had been circulated prior to this meeting. AGAR is ongoing – completion is needed within two weeks.	BA
14)	Farms & Gardens Committee	
	A copy of the report had been circulated prior to this meeting. High outgoing costs with the machinery this month. Bank holidays reduced the time available for grass cutting – catchup is being actioned. Pond – tiding up – CPC are still in discussion with the developer and the pond has still not been adopted. Before handover the pond will need to be cleared by the developer/management company. Allotments – it has been reported that the gates are being left unlocked/open resulting in vandalism. It is the tenant’s responsibility regarding the shutting/locking of the gates – email to be sent to tenants, more awareness of the security needed, the gate must be locked . Valves on taps to be checked	JB AWP JB/TC JB/DW
15)	Planning Committee	
	A copy of the minutes had been circulated prior to this meeting. Coronation /party in the park, again many thanks were given to Philip for all his hard work, commitment and help with the funding. The joint venture was a great success, thanks were also given to S & M Strickland, A McKenzie, P Elford, N Slater, J Boor and others that contributed with helping at the event. CPC have received very positive feedback bring the community together. Parking to be looked into and “No Waiting” cones to be used along Thorney Road for future events. More advertising for parking in 6 acre area. Parking in West street – ongoing Appealed application withing the Willows – it was Dismissed.	GS/TC

16)	Safety & Security Committee	
	A copy of the report had been circulated prior to this meeting. Implement shed alarm to be investigated. Crime rates in Crowland have increased, worrying as resources are being reduced in October. Promotion of reporting crimes – Crimes must be reported asap to the appropriate department – Police or for antisocial behaviour SHDC.	JB/PD PD/GS
17)	Assets Working Party	
	A copy of the report had been circulated prior to this meeting. Ongoing Pond issues still being actioned – ongoing. Manhole cover close to Thorney Road needs investigating with other outstanding issues, works need completing. Road leading to 6 acre car park needs compacting, prices to be looked into for appropriate surface. S104 has been signed and sent back (recorded) 15.05.23	AWP JB
18)	Accounts for Payment	
	Payment sheet was discussed and payments of £25132.39 were authorised. Proposed by Coun. MA - Seconded by Coun. AW two abstained – all others agreed.	
19)	Matters to be considered for inclusion on future Council Agenda	
	Possibility of the re-enactment taking place in September Discretionary spending, to be reviewed and added to designated meetings. Number of meetings each month, Councillors to help and take turns in producing notes for office to produce minutes. Dedicated e-mail addresses to be looked into.	All PG/TC