

Crowland Parish Council

Minutes of Full Parish Council Meeting

Monday 6th March 2023 at 7pm in Crowland Community Hub, Hall Street, Crowland

Present: Coun. David Kempton, Coun. Bryan Alcock, Coun. Philip Green, Coun. Graham Searle, Coun. Peter Davis, Coun. Jon Boor, Coun. Cathi Elphee, Coun. Lee Quince, Coun. Darren Warner, Coun. Annette Williams and Coun. Rodney Sadd.

Also in attendance were three members of the public.
Along with Acting Clerk: Tina Croxford

In the Chair: Coun. David Kempton, who welcomed, thanked everyone for attending and expressed condolences regarding the loss of Michael Palmer who tragically passed away on Saturday whilst playing football for Crowland Town, a minute's silence was held.

1) 167. Apologies for Absence

Coun. Reg Boot, Coun. David Ringham and Coun. Michael Atkinson

2) 168. Declaration of Interests

Coun. D Kempton – payment sheet

| No. | | Action |
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| 3) 169 | To Agree as a correct Record the Minutes of the Previous Meeting | |
| | Proposed by Coun. J Boor - Seconded by Coun. A Williams – all agreed | |
| 4) 170 | Matters Arising from the previous Minutes | |
| | 6) 152 CPC request for meeting with CTFC and CJFC – ongoing and still to be actioned. 9) 155 MUGA – ongoing and being actioned in Planning | GS PG |
| 5) 171 | Chairman's Report | |
| | <p>Issues with completing actions before the elections. More advertising needed regarding the position of RFO. Advertising further outside the Crowland area could be a possibility. To be shared on Facebook more.</p> <p>Proposal for replacement pavilion – ongoing, being actioned but slowly. Questionnaire – survey to be sent out requesting requirements needed for the proposal. This is a working party and all need to action as a team enabling this to be carried forward.</p> <p>Bench request – Correspondence was received requesting the placement of a bench in honour of Michael Palmer, located on the Snowden field close to the football pitch. The request was discussed and agreed, suggesting the certain style, all metal and standards needed, with keeping with the specification of others, all information and agreeing to a location, to enable grass cutting. The offer of the fitting/planting was given by a member of CPC. Proposed by Coun. A Williams - Seconded by Coun. D Warner – all agreed</p> | |
| 6) 172 | Amenities Committee | |
| | <p>A copy of the report had been circulated prior to this meeting for review. The amenities team and workers have been very busy, and thanks were given, it was agreed a considerable amount of work has been completed. Email received from CJFC regarding the donation of a defibrillator and request of the siting near the workman's shed and football pitch. CPC agreed this was an acceptable location and request. Proposed by Coun. G Searle - Seconded by Coun. P Green – all agreed</p> <p>Meeting with Trustees of the Crowland Leisure and Wellbeing Centre – was very information and proactive – actions, are being identified and fixed/monitored, further</p> | GS |

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| | <p>meetings will take place and information/documentation completed. Clarification as to what to do and who to contact if a problem occurs. Request for the changing of a toilet into a spare room to enable more space. – to be looked into. DEC or EPCs needed – this is being looked into as it is not legal requirement for smaller buildings – EPC's will be needed if a building is to be leased or sold. Height barrier keys will be issued to frequent users and first responders. Agreed by all Car parking – cars are still continuing to park on the grassed areas at matches, while the designated parking areas are left empty, this will be discussed at the meeting with CTFC & CJFC.</p> | <p>GS TC GS GS</p> |
| 7) 173 | Finance and Admin Committee | |
| | <p>A copy of the report had been circulated prior to this meeting. Accounts – ongoing satisfactory Finance meeting was agreed for Monday 20th March. Finance regulations and standing orders, to be reviewed but must meet certain criteria's. Levelling up money may be available.</p> | BA |
| 8) 174 | Farms & Gardens Committee | |
| | <p>A copy of the minutes had been circulated prior to this meeting. Thanks were given to Coun. P Green for the fliers – advertising the allotments, there is a lot more interested and bookings are being taken. Cemetery – ongoing, sketch has been sent to architect and CPC are awaiting options for designs. Removed tree – corner of Postland Rd and Kemp St, conversation regarding the replanting, location and specimen of tree (mountain ash) and if still required. The two replacement trees planted on the Snowden have now been issued with TPO's. comments raised about the watering of the trees – Ashwood's responsibility.</p> | JB |
| 9) 175 | Planning Committee | |
| | <p>A copy of the minutes had been circulated prior to this meeting. May Pole – not being actioned. Car Transporters complaints - CPC have not had any reports so presumed calmed down. House on the Willows has gone to appeal – CPC to resubmit, objections Funding for the coronation – information was not received in time – unsuccessful. Party in the Park – suggestion one large firework and a few rockets be actioned. Stricklands to be requested to help putting up the bunting. Last week of April or first week in May ready for the 8th. Poles to be looked at and tidied up/painted. Fancy dress competition Request for help the day before on the day and the day after. MUGA – ongoing but location needs to be confirmed. Funders would prefer the larger size be fitted, CPC to contribute 30% to the costs. If smaller it will be capable for the playing of tennis but limited football but if larger size is opted for, it will be capable for 2 – 5aside games and other sports but not Tennis. This is still ongoing and thanks were given to Coun. P Green. Business plan is needed. Bus shelter West Street – proposal for new replacement, similar to the one on Peterborough Road. – funding to be looked into Car park sign and slabs down the side – still awaiting Electric car charging – still outstanding and being constantly chased.</p> | <p>TC PG JB AW All PG PG/BA PG/BA PG/BA</p> |
| 10) 176 | Safety & Security Committee | |
| | <p>A copy of the report had been circulated prior to this meeting. Risk Assessment have been carried out and corrections actioned. Crime figures have reduced in the past three years.</p> | |

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| | <p>Fly tipping is being reported by councilors and “fix my street”, items are being actioned – thanks were given. PAT testing booked for 6th April ASB – CCTV has been passed for actioning with the police regarding the consistent destruction of the floral displays in planters in West St.</p> | |
| 11) 177 | Assets Working Party | |
| | <p>A copy of the report had been circulated prior to this meeting. It is proposed that ROSPA conduct a risk assessment. Proposed by Coun. B Alcock - Seconded by Coun. P Green – all agreed Industrial Land – ongoing and being actioned. Ashwood’s have nearly completed on site, sewers and maintenance on the pond area to be confirmed.</p> | AWP |
| 12) 178 | Proposed Community Pavilion | |
| | <p>Proposal for all to push ahead with the feasibility study, list of proposed buildings to be viewed – similar to what Crowland required and is looking for and funded by the same means. Questionnaire to be actioned</p> <p>Comments made regarding 106 monies – concentrate on sports requirements rather than social.</p> | <p>LQ</p> <p>Working party</p> |
| 13) 179 | Accounts for Payment | |
| | <p>Payment sheet was discussed and payments of £17,023.30 were authorised.</p> <p>Review water bill for implement shed is it for one month or quarterly. Confirmation the invoice is quarterly. All connections to be looked at and confirmed capped off.</p> <p>Proposed by Coun. P Green - Seconded by Coun. P Davis, one abstained – all others agreed</p> | <p>TC</p> <p>JB</p> |
| 14) 180 | West St Bus shelter | |
| | <p>Replacement to be looked into with the possibility of using some levelling up funds.</p> <p>Proposed by Coun. B Alcock - Seconded by Coun. P Green – all agreed</p> | BA/PG |
| 15) 181 | Elections | |
| | <p>Forms – Candidates need to complete the forms and action, appointments will be needed at SHDC for handing in. Hard copies of forms are available from the office.</p> | All |
| 16) 182 | Matters to be considered for inclusion on future Council Agenda | |
| | Litter bins – Crease Drove – to be moved to Planning committee. | |