

**Monday 5th December 2022 at 7pm
in Crowland Community Hub, Hall Street, Crowland**

Present: David Kempton, Bryan Alcock, Philip Green, Graham Searle, Peter Davis, Darren Warner, Jon Boor, Cathi Elphee, Annette Williams and two members of the public.

In the Chair: David Kempton - thanked everyone for attending and welcomed the visitors.
Office supervisor /acting Clerk: Tina Croxford

1) 112. Apologies for Absence

Michael Atkinson, Reg Boot, Lee Quince & David Ringham

2) 113. Declaration of Interests

Jon Boor – Land/ allotments

Bryan Alcock – payment sheet

Philip Green – payment sheet & coronation

Graham Searle – Crowland Cares

No.		Action
3) 114	To Agree as a correct Record the Minutes of the Previous Meeting	
	3)94 name to be removed 4)95 wording correction 8)99 electrical supply – Allotment tenant 9)120 Hanging baskets have been advertised 17)108 – British Legion Standards – PC to continue with the sorting of the displaying in the Hub as previously discussed and in minutes – November. Items are part of Crowland heritage and very fragile – correct storage is being advised. 12)103 last meeting several adjustments needed – revised payment sheet was passed around with changes and comments. BA proposed that it be accepted to replace the one approved at November meeting Proposed: BA Seconded: PD All agreed subject to wages, BA thanked HK for her help	TC CE/AW
4) 115	Matters Arising from the previous Minutes	
	West St Car park date for arrival of the signage is to be confirmed – thanks were given to BA for his input	PG
5) 116	Chairman’s Report	
	The Parish are now proud owners of 8 chalet bungalows, the last one being signed over and ready for renting out. A past councillor was invited to a viewing and gave good feedback and commented that more communication is needed to be given to residents informing them of the achievement councillors have achieved and the money going into the Crowland Parish – Facebook statement and press releases to be looked into. Note:- no press have been present for the past few meetings Expo – proposed replacement pavilion, more information is needed as to what parishioners would like in the proposed new pavilion, another Expo to be arranged in 2023, but not in a school holiday. Urgent justification is needed and to be passed onto SHDC. Light switch on - Thanks were given to Cathi and the team for all the hard work and another successful event in Crowland – well done to all involved. Three best dress windows were picked Thursday 3 rd December so certificates could be shown on the day for the light switch on.	

	<p>Crowland Cancer Fund – 1st Bridge Hardware – 2nd Togs and Clogs – 3rd But all participants deserve a thank you. Houses are going to be judged Sunday 18th December AW/CE/PD</p> <p>Reapplication for planning regarding the extension for a further five years for the Youth Building – application needs to be in by June – to be actioned January 2023.</p>	<p>AW/CE/ PD</p> <p>DK/GS</p>
6) 117	Amenities Committee	
	<p>Juniors have stopped training some nights due to the rising utility cost of using the flood lights and also to give the field a bit of a rest as quite a few teams are training and playing weekly.</p> <p>New door is being fitted in the Pavilion this week.</p> <p>Heating in the office needs further investigation Lighting under the bridge – the option of the lights being put on a timer is now not an option as it will need a completely new system and box.</p> <p>PD&GS visited the L&W centre regarding reported several issues – some very urgent issues have been raised and been going on for some time concerning LCC responsibilities - CPC & office are to help and push for action ASAP regarding LCC responsibility. Regarding drains, toilets, doors and roof leak.</p> <p>Security also needs looking into</p>	<p>GS/DK</p> <p>Trustees</p> <p>Trustees</p>
7) 118	Finance and Admin Committee	
	<p>106 monies have a time clock – date needed BA/TC Limitations as to what the money can be spent on but action and request needed asap. Possibility of financial vulnerability regarding the utility bills – correct readings and monitoring is needed – with photos. Electricity readings to be sent to supplier monthly. The name on the Snowden utility bills needs correcting to the correct address – the implement shed. This has made it confusing for the accounts system At monthly staff meetings – staff to bring photos of readings before the meeting so exact date and time is recorded 4 meters need monitoring Allotment Pavilion/Youth Building Parish rooms Implement shed The same to be actioned regarding the water meters, but quarterly</p>	<p>BA/TC</p> <p>GS/JB/TC</p> <p>TC/GS</p> <p>GS/JB</p>
8) 119	Farms & Gardens Committee	
	<p>Yellow stocking has been approved Representative could not make the meeting and discussion regarding the burial ground – to be rearranged – Quotation is needed for more fencing around the burial / cemetery area. More investigation and design input.</p> <p>The signage of the six acre barrier is nearly complete, confirmation of mobile contact no. to be phoned for release if locked in, is required Phoned no. to be looked into and actioned ASAP</p> <p>Allotments – office to suggest ½ size plot to all new tenants.</p> <p>Question regarding the bungalows – if emergency services are needed/requested, by properties fronting with the different post codes emergency services will be sent the wrong way leading to the barrier. AWP to investigate</p>	<p>JB</p> <p>GS/TC</p> <p>Office</p> <p>BA</p>

9) 120	Planning Committee	
	<p>Good meeting, regarding the roads/footpaths in Crowland with LCC (RD) & Cllr Pepper very informative and positive - thank you Cllr Pepper.</p> <p>Committee still very disappointed with the delay in work along West Bank and extended closure – comments received that LCC are still waiting supplies to sheet pile as the highway is unsafe. notification of road closure until 23rd April 2023 A lot of heavy/agricultural vehicles are using West Street and North Street.</p> <p>Bridge caravan site – the appeal is 7th December, councillor to attend on behalf of CPC and represent previous comments and concerns</p> <p>An invitation to attend roadside services at Sutterton for councillors – for further information/clarification regarding the application to be put in at Crowland. Visit to be arranged.</p> <p>Party in the park 8th May 2023 Proposed</p> <p>Coronation bench – quotation and design being looked into – more information will be available in January. New Coronation bench to go under the Trinity bridge and relocate the other to Crease Drove once refurbished</p> <p>Signage for car park behind West St required and request for land to be tidied up and footpath to be put in, making it safer and easier in crossing Albion St towards the shops etc. LCC have suggested 2 notification/direction signs are needed.</p> <p>Transporters are still parking on the corner Postland Road, awaiting access to car sale site – ongoing investigation</p>	<p>PG</p> <p>DK</p> <p>AII/PG</p> <p>PG/TC</p> <p>PG</p> <p>PG/BA</p>
10) 121	Safety & Security Committee	
	<p>UK stats only up to September but no crimes have been reported in Crowland – annual figures are down by 70 on previous year. PC was in town Saturday for the light switch on, it was very positive and encouraging.</p> <p>Police surgery is being planned for the end of January 2023 – encouragement of residents to attend – to be advertised and put on social media PG</p> <p>Benches in play park are being updated</p>	<p>GS/PG</p> <p>GS</p>
11) 122	Assets Working Party	
	<p>Extraordinary assets with the 8 properties and CPC should be congratulated for securing an additional means of income for the parish.</p> <p>Two trees have been planted and SHDC tree specialist has been to inspect them. The trees are of the correct specimen and size and have taken well but need moving as they are not in the correct place, with guards and watering system being put in place. SHDC to contact the developers and enforce the planning conditions set.</p> <p>Pond – ongoing and still in the responsibility/ownership of the developers.</p> <p>Commercial site – ongoing</p>	
12) 123	Accounts for Payment	
	<p>Amended November sheet for payment's was produced for authorisation. No payment sheet for December (November invoices) was produced</p> <p>Agreement that the finance committee to authorise the payment of suppliers as they cannot be left another month. Some payments are outstanding two months.</p> <p>Christmas music needs paying for.</p> <p>Proposed: DK</p> <p>Secoded: PG</p>	<p>CE</p>

	All agreed - all agreed that the cheques be authorised and sent.	
13) 124	Coronation of King Charles – CPC plan	
	Party in the park 8 th May To be keep on the agenda Dave the Clown has been booked	
14) 125	Matters to be considered for inclusion on future Council Agenda	
	Coronation of King Charles – CPC plan Investigation re barrier and emergency services – access to bungalows - Bungalows emergency exit	