

Crowland Parish Council

Minutes of Full Parish Council Meeting

Monday 7th July 2025 at 7pm in Crowland Community Hub, Hall Street, Crowland

Present: Cllrs. Bryan Alcock, Reg Boot, Jon Boor, Peter Davis, Annette Williams, Graham Searle, David Kempton & Jordon Bloom

Also in attendance: County Cllr Raymond Condell & G Hawkes Clerk (minute taker).

48) Apologies for Absence – Cllrs Jay Livesley, Darren Warner, Cathie Elphee, Katie Pepper & Jack Turner.

49) Declaration of Interests – None

50) To approve the Minutes of the Previous Meeting – 2 June 2025

Min ref 42 should read land not lads

Proposed by Cllr Boor, seconded by Cllr Davis – all agreed, Cllr Kempton abstained.

		Action
51	To receive an update on progress & resolutions for the meeting held on 2 June 2025.	
	<p>Amenities: The Clerk has organised an update meeting with Crowland Town Football Club regarding the goals storage. A request for quotes relating to the Pavilion car park have been sent. Cllr Searle proposed that the Farms & Gardens July meeting be replaced by the Amenities committee meeting to allow a review of the playpark surfacing issues and regular inspections which members agreed.</p> <p>Planning: BP have been contacted about Ambury Gardens.</p> <p>Farms and Gardens: The Clerk is liaising with National Grid to relocate the allotment electricity supply and discuss the cemetery extension, a site meeting will be arranged West Street bus stop, to be progressed.</p> <p>The Clerk has progressed an application for the Senior Clerk vacancy which will be fully reported later in the meeting.</p> <p>Members agreed that due to the Senior Clerks holiday, the August Full Council and Planning committee meeting dates on 4th & 11th August will be swapped</p>	<p>TC</p> <p>TC</p>
52.	Chairman's Report.	
	<p>A report was distributed prior to the meeting. He thanked all involved in the reenactment weekend which had proved popular. The Environment Agency, Highways and our MP have been contacted regarding the number of HGVs causing danger and damage to West Bank but there seems little practical action the parish council can take. County Cllr Condell suggested the issues are reported on Fix my Street On the 30 June representatives of the council met with SHDC regarding the future of CCTV we await a full report with costings to come forward.</p>	
53.	Amenities Committee.	
	<p>A report was distributed to members prior to the meeting. Cllr Searle confirmed that a meeting on site had taken place with CTFC about the goals storage. It was proposed that a secure area be created next to the Implement shed and the Scout Hut for which CTFC will meet the cost. The council will arrange and pay for the grinding of one tree stump. A detailed letter setting out the Councils requirements will be sent by the Clerk.</p> <p>Proposed by Cllr Davis– Seconded by Cllr Williams - and all agreed. Crowland Town juniors FC had requested that they which to utilise on a regular basis the pitches, toilet, and hatch. A hygiene certificate will be provided.</p>	GJH

	<p>Cllr Searle recommended that a fee of £16.00 be charged for each two hour session. Proposed by Cllr Davis– Seconded by Cllr Williams - and all agreed. Cllr Kempton reported that a final report for the preferred site for the new pavilion has been received and will be reviewed by the Asset Working Party.</p>	
54. Finance and Admin Committee		
	<p>To consider the Chairmans report and any recommendations therein. A report was distributed prior to the meeting. The Clerk is dealing with a response from the external auditor following receipt of the 2024-2025 AGAR. A notification of a rent increase has been notified by the Managing Agent to our current tenants.</p>	
55. Accounts for Payment.		
	<p>A report was distributed prior to the meeting. To note bank balances and investments at 28.06. 2025 Account ending 338 £ 586,146.13 Account ending 461 £ 19,626.16 Petty cash £ 32.96 It was proposed, seconded and resolved, (a) Orders for payment made in the sums of £ 15,594.98 (b) Incomes received in the amounts of £ 8,915.31 Proposed by Cllr Davis– Seconded by Cllr Boot - and all agreed.</p>	
56. Farms & Gardens Committee		
	<p>A report was distributed prior to the meeting. Millennium & Centennial woods – with the girdling of the trees it was recommended that there should be no public access. Cllr Boor will contact Aveling Trees for input. It was agreed that four signs be erected reading No admittance unless authorised by Crowland Parish Council. Proposed by Cllr Boor– Seconded by Cllr Boot - and all agreed. The headmistress of the Forest School is retiring and the junior school are taking over which needs to be updated on our insurance. The tree surgeon will review the trees on St Guthlacs, two on the Snowden and four that have grown to maturity. Cllr Davis is looking at the options to install a secure area in the Implement shed with RF Welding.</p>	TC
57. Planning Committee		
	<p>A report was distributed prior to the meeting. There were no further questions. A small celebration of VJ day will be held on 15 August. Trinity Court car park is untidy and the Clerk will report on Fix my Street.</p>	GJH
58. Safety & Security Committee		
	<p>A report was distributed prior to the meeting. The latest crime figures were briefly reviewed. Cllr Davis is liaising with the Amenities Committee Chairman about the zip wire basket swing and the playground surface.</p>	
59. Assets Working Party.		
	<p>To consider the Chairmans report which was distributed prior to the meeting. Proposed Thorney Road development site – the developers propose to submit revised plans within three months although there appears to be little progress. A decision from SHDC planning on the new cemetery has been received, Louis Smith has been asked for input to allow the Council to comply with the planning conditions. Confirmation of completion of the deed of grant with Anglian Water is awaited.</p>	
60. Adoption of the Standing Orders issued by NALC		
	<p>The Chairman reported that an amended version had been circulated to members, here was an issue regarding numbering. Members agreed to accept as circulated with the renumbering completed. Proposed by Cllr Davis – Seconded by Cllr Boor - and all agreed.</p>	
61. Matters to be considered for inclusion on a future Council Agenda		
	Activities on the Snowden relating to the Rock bus.	

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CONFIDENTIAL

“Closed Session”

The Public & Press were excluded from the meeting in accordance with the provision of Section 1 (2) of the Public Bodies (Admission to Meetings Act 1960). The items to be discussed being of a confidential nature.

<p>62. Co-option: Cllr Boor reported that Peter Stowe had been interviewed by Councillors and the HR Committee believed his local knowledge would be an asset to the Council. Proposed by Cllr Kempton, seconded by Cllr Davis and agreed by all with one abstention that he be co-opted onto the Council Cllr Boor also reported that Ashley Davis had also been interviewed and would be recommended but subsequently his work commitments have changed so he has withdrawn</p>	Action
<p>63. Senior Clerk and RFO appointment: The Clerk advised that VH had applied and been interviewed by the HR Committee, a CV, job description, contact and minutes of the HR Committee were circulated to members. Proposed by Cllr Boor, seconded by Cllr Williams and agreed by all that she be offered the role based on the recommendations of the HR Committee.</p>	GJH
<p>64. Investment properties: The Chairman reported that we continue to deal with repair issues related to our properties. In order to deal with issues he suggested that the office is authorised to arrange repairs up to £500. Amounts above this up to £2,000 are signed off by PB and three members of the AWP who will provide a quarterly report to full council. Proposed by Cllr Kempton, seconded by Cllr Williams and agreed by all.</p>	TC
<p>65. N Pepper thank you gift: Cllr Davis recommended that in acknowledgement of Nigel's service and support an inscribed silver salver be purchased and presented which members agreed.</p>	
<p>66. Pavilion cladding: Cllr Searle reported that four quotes had been received and the preferred one was from C S Carpentry at £7,229.73 Proposed by Cllr Boor, seconded by Cllr Boot and agreed by all.</p>	
<p>67. Implement building escape exit: Cllr Searle reported that quotes had been received and the preferred one was from C S Carpentry at £467.99. Proposed by Cllr Williams, seconded by Cllr Boot and agreed by all.</p>	
<p>68. Pavilion car park resurfacing: The Clerk reported that one quote had been received and he will chase the other two.</p>	GJH
<p>69. Tennis court refurbishment: Cllr Searle and the Chairman advised that there was some concern about the receipt of three quotes although the contractor chosen was the only supplier of the surface in the UK. We need to consider if we have followed due process as per our finance regulations. Members agreed for Cllr Searle to liaise and then refer to the internal auditor for guidance.</p>	GS & GJH
The meeting finished at 09.50 pm	